



2024 SUMMER VOLUNTEER APPLICATION WEYERS-HILLIARD BRANCH LIBRARY

2680 Riverview Dr, Howard 920.448.4405

Thank you for your interest in volunteering! The Brown County Library is looking for teens (going into 6th grade or higher) to volunteer this summer. We have two types of volunteer opportunities throughout the system – table & event.

- Table volunteers help people sign up for the Summer Reading Program, explain how it works, and hand out prizes.
- Event volunteers help at children’s programs and events by helping kids with crafts and activities during the events, dressing up as a costumed character or assisting the person wearing the costume.

We also need substitutes willing to help if people cannot make their regularly scheduled shifts. You can be a sub in addition to your regular shift or only on an as-needed basis.

New this year at Weyers-Hilliard only – Bookdrop Volunteers!

- Bookdrop volunteers work behind-the-scenes to help check in items that were returned through the outside bookdrop and place them on carts for staff to return to the shelves.

What type of volunteer are you applying to be? (Check all that apply.)

Table Volunteer Event Volunteer Bookdrop Volunteer Substitute Only

Volunteer Name: _____

Address: _____ City: _____ Zip: _____

Volunteer Email: _____ Volunteer Phone: _____

Parent/Guardian Name: _____

Parent/Guardian Email: _____ Parent/Guardian Phone: _____

*Parent/Guardian and/or volunteers may receive emails throughout the year informing you of teen library events. If you would prefer **not** to receive event updates, please check here:*

Volunteer Grade in Fall: 6 7 8 9 10 11 12

Would you like to work alone or have a partner? Alone Partner Either

If you would like to work with a friend, list that person’s name: _____

(They also need to fill out an application and should indicate the same shifts as you. Limit 2 volunteers total per table shift.)

Are you willing to be paired with a random partner if you both indicate the same shift? Yes No

Are there any dates that you know you will be unavailable due to vacations, summer camps, etc.? If so, please list them here:

PARENT/GUARDIAN of volunteers under age 18:

Please review this application with your child. Read and sign below: My child has my permission to volunteer for Brown County Weyers-Hilliard Branch Library. We have reviewed the selected dates together and we are not aware of conflicts with other planned activities (summer school, camp, sports, vacation trips, etc.) except for any unavailable dates we’ve listed.

Also, please check one box: I grant permission for Brown County Library representatives to include my child in photographs of library activities. I understand such photos may be used in print or digital promotions for the library, and I will not claim copyright or compensation. YES NO

Parent/Guardian Signature: _____ Date: _____

VOLUNTEER:

Please read and sign. I understand that I am making a commitment to volunteer for Brown County Weyers-Hilliard Branch Library. I will be present on the dates/times that I am assigned, including trainings, and I will fulfill my volunteer duties to the best of my ability.

Volunteer Signature: _____ Date: _____

Are you interested in working more than one shift per session? Yes No

If yes, do you prefer: back-to-back or different days? Back-to-back Different Days

How many shifts total per week? ____ (Additional shifts not guaranteed.)

Would you like to be put on a list of substitutes to help in addition to your scheduled shifts if needed? Yes No

For Table Volunteers: Please indicate your 1st, 2nd & 3rd choices for days and times for each session. If you have no preference, mark any shifts you are willing to work. You may choose to do one session or both.

Session 1: June 8 – July 13

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
___ 9:00-10:30	___ 9:00-10:30	___ 9:00-10:30	___ 9:00-11:00	___ 9:00-11:00	___ 10:00-12:00
___ 10:30-12:00	___ 10:30-12:00	___ 10:30-12:00	___ 11:00-1:00	___ 11:00-1:00	___ 12:00-2:00
___ 12:00-2:00	___ 12:00-2:00	___ 12:00-2:00	___ 1:00-3:00	___ 1:00-3:00	___ 2:00-4:00
___ 2:00-4:00	___ 2:00-4:00	___ 2:00-4:00	___ 3:00-5:00	___ 3:00-5:00	
___ 4:00-6:00	___ 4:00-6:00	___ 4:00-6:00			
___ 6:00-8:00	___ 6:00-8:00	___ 6:00-8:00			

Session 2: July 15 - August 12

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
___ 9:00-10:30	___ 9:00-10:30	___ 9:00-10:30	___ 9:00-11:00	___ 9:00-11:00	___ 10:00-12:00
___ 10:30-12:00	___ 10:30-12:00	___ 10:30-12:00	___ 11:00-1:00	___ 11:00-1:00	___ 12:00-2:00
___ 12:00-2:00	___ 12:00-2:00	___ 12:00-2:00	___ 1:00-3:00	___ 1:00-3:00	___ 2:00-4:00
___ 2:00-4:00	___ 2:00-4:00	___ 2:00-4:00	___ 3:00-5:00	___ 3:00-5:00	
___ 4:00-6:00	___ 4:00-6:00	___ 4:00-6:00			
___ 6:00-8:00	___ 6:00-8:00	___ 6:00-8:00			

For Bookdrop Volunteers: Please indicate your 1st, 2nd & 3rd choices for days and times for each session. If you have no preference, mark any shifts you are willing to work. You may choose to do one session or both.

Session 1: June 8 – July 13

Session 2: July 15 - August 12

___ Monday 9:00-10:30
 ___ Wednesday 9:00-10:30
 ___ Thursday 9:00-10:30

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 ___ Wednesday 9:00-10:30
 ___ Thursday 9:00-10:30

Please note: Bookdrop volunteers will work individually. Do not choose this job if you expect to work with a partner.

For Event Volunteers: Check any programs you are interested in and available to help with.

Thursday, June 13 10:00-11:30am <i>Pete The Cat's Groovy Visit to the Library</i>	Friday, July 12 10:15-11:45am <i>Learn Through Play: Space</i>	Tuesday, July 23 9:45-11:45am <i>Science and Rockets</i>	Friday, August 9 10:15am-12:15pm <i>Messtival</i>
___ Wear Character Costume ___ Character Helper	___ Help kids ages 3-10 with activities	___ Help elementary school age kids make and launch rockets	___ Help kids ages 2-8 with art activities & refill supplies



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Volunteer orientation is **required**, even if you are a returning volunteer. Choose one session. You do not need to register. If you are unable to attend an orientation prior to your first shift, contact the library for training information.

Open to Session 1 and 2 volunteers and substitutes:

Monday, June 3 @ 6-7pm

OR

Friday, June 7 @ 3-4pm

Open to Session 2 only volunteers and substitutes:

Monday, July 8 @ 6-7pm

Please return applications to Weyers-Hilliard Branch Library (2680 Riverview Dr, Howard) as soon as possible.

Spaces will be filled on a first come, first served basis. Applicants can assume their application is accepted unless otherwise notified. Volunteers will be notified of their schedules by May 31.

Applications can be dropped off in person or emailed to amy.greatens@browncountywi.gov.

Direct any questions to Amy at (920) 448-4405 or the email address above. Thank you!