



# 2024 SUMMER VOLUNTEER APPLICATION BROWN COUNTY SOUTHWEST LIBRARY

974 Ninth Street, Green Bay 54304 920.492.4910

**Thank you for your interest in volunteering!** The Brown County Library is looking for teens (going into 6<sup>th</sup> grade or higher) to volunteer this summer. We have two types of volunteer opportunities – table & event.

- **Table volunteers** help people sign up for the Summer Reading Program, explain how it works, and hand out prizes.
- **Event volunteers** help at children’s programs and events by helping kids with crafts and activities during the events, dressing up as a costumed character or assisting the person wearing the costume.

We also need substitutes willing to help if people cannot make their regularly scheduled shifts. You can be a sub in addition to your regular shift or only on an as-needed basis.

### What type of volunteer are you applying to be? (Check all that apply.)

\_\_\_Table Volunteer      \_\_\_Event Volunteer

Volunteer Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Volunteer Email: \_\_\_\_\_

Volunteer Phone: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_ Parent/Guardian Phone: \_\_\_\_\_

Parent/Guardian and/or volunteers may receive emails throughout the year informing you of teen library events. If you would prefer not to receive event updates, please check here:

Volunteer Grade in Fall (must be 6<sup>th</sup> or higher):    6    7    8    9    10    11    12

Would you like to work alone or have a partner?     Alone     Partner     Either

If you would like to work with a friend, please list that person’s name: \_\_\_\_\_

**NOTE FOR PARENTS/GUARDIAN of volunteers under age 18: Please review this application with your child. Read and sign below:** My child has my permission to volunteer for the Brown County Southwest Library. We have reviewed the selected dates together and we are not aware of conflicts with other planned activities (Summer school, camp, sports, vacation trips, etc.) except for any unavailable dates we’ve listed. **Also, please check one box:** I grant permission for Brown County Library representatives to include my child in photographs of library activities. I understand such photos may be used in print or digital promotions for the library, and I will not claim copyright or compensation.     YES     NO

**Parent/Guardian please print name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**VOLUNTEER: Please read and sign.** I understand that I am making a commitment to volunteer for the Brown County Library. I will be present on the dates/times that I am assigned and will attend training sessions.

**Volunteer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For the best choice, return the application ASAP**

**For Table Volunteers:** Please indicate your 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> choices for days and times for each session. If you have no preference, mark any shifts you are willing to work. You may choose to do one session or both.

Session 1: June 8 – July 6					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	<b>CLOSED</b>	___ 10:00-12:00 ___ 12:00-2:00	___ 10:00-12:00 ___ 12:00-2:00
Session 2: July 8 - August 12					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	<b>CLOSED</b>	___ 10:00-12:00 ___ 12:00-2:00	___ 10:00-12:00 ___ 12:00-2:00

Are you interested in working more than one shift per session?  YES  NO

If yes, do you prefer: back-to-back or different days?  BACK-TO-BACK  DIFFERENT  
 How many per week? \_\_\_ (*Additional shifts not guaranteed.*)

Would you like to be on a substitute volunteer list?  YES  NO

**At least one volunteer orientation session is required for all volunteers and substitutes, even if you are a returning volunteer. If you are unable to attend an orientation prior to your first shift, contact the library for training information.**

Session 1 Orientation: Tuesday, June 4<sup>th</sup> 2:30-3:15 or Wednesday June 5<sup>th</sup> 2:30-3:15

Session 2 Orientation: Tuesday, July 2<sup>nd</sup> 2:30-3:15

**Dates Unavailable to Volunteer:**

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### SPECIAL EVENT HELP

<p><b><u>FREE Healthy Lunch for Kids!</u></b></p> <p>June 12<sup>th</sup> – August 16<sup>th</sup> Monday - Friday (except Thursday) 11:30-12:30</p> <p><input type="checkbox"/> Lunch Monitor. Set-up, count participants, tear-down.</p>	<p><b><u>Pete the Cat Storytime – SRP Kick-off</u></b></p> <p>June 15<sup>th</sup>, 10:15-11:15</p> <p><input type="checkbox"/> Wear a costume. <input type="checkbox"/> Costume handler/assistant.</p>
<p><b><u>Summer Carnival</u></b></p> <p>June 18<sup>th</sup>, 12:30-3:30</p> <p><input type="checkbox"/> Flexible help with a variety of tasks such as temporary tattoo application, food service, games, cleanup and more. <input type="checkbox"/> Wear a costume.</p>	<p><b><u>Blast off for Kid's Day</u></b></p> <p>June 25<sup>th</sup>, 10:45–1:00</p> <p><input type="checkbox"/> Assist with rocket craft and cleanup.</p>
<p><b><u>Live Blues Music by Cathy Grier!</u></b></p> <p>August 24<sup>th</sup>, 10:30–12:30</p> <p><input type="checkbox"/> Serve lemonade and cleanup.</p>	<p><b><u>Are you interested in wearing a book character costume?</u></b></p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>Checking this box does not guarantee you will be assigned to wear the costume.</p>

**Return to Brown County Southwest Library, 974 Ninth Street, in person or by email: [bc\\_library\\_southwest@browncountywi.gov](mailto:bc_library_southwest@browncountywi.gov)**

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**Volunteer Initials:** \_\_\_\_\_ **Parent/Guardian Initials:** \_\_\_\_\_

