



2024 SUMMER VOLUNTEER APPLICATION BROWN COUNTY SOUTHWEST LIBRARY

974 Ninth Street, Green Bay 54304 920.492.4910

Thank you for your interest in volunteering! The Brown County Library is looking for teens (going into 6th grade or higher) to volunteer this summer. We have two types of volunteer opportunities – table & event.

- **Table volunteers** help people sign up for the Summer Reading Program, explain how it works, and hand out prizes.
- **Event volunteers** help at children’s programs and events by helping kids with crafts and activities during the events, dressing up as a costumed character or assisting the person wearing the costume.

We also need substitutes willing to help if people cannot make their regularly scheduled shifts. You can be a sub in addition to your regular shift or only on an as-needed basis.

What type of volunteer are you applying to be? (Check all that apply.)

___Table Volunteer ___Event Volunteer

Volunteer Name: _____

Address: _____ City: _____ Zip: _____

Volunteer Email: _____

Volunteer Phone: _____

Parent/Guardian Email: _____ Parent/Guardian Phone: _____

Parent/Guardian and/or volunteers may receive emails throughout the year informing you of teen library events. If you would prefer not to receive event updates, please check here:

Volunteer Grade in Fall (must be 6th or higher): 6 7 8 9 10 11 12

Would you like to work alone or have a partner? Alone Partner Either

If you would like to work with a friend, please list that person’s name: _____

NOTE FOR PARENTS/GUARDIAN of volunteers under age 18: Please review this application with your child. Read and sign below:

My child has my permission to volunteer for the Brown County Southwest Library. We have reviewed the selected dates together and we are not aware of conflicts with other planned activities (Summer school, camp, sports, vacation trips, etc.) except for any unavailable dates we’ve listed. **Also, please check one box:** I grant permission for Brown County Library representatives to include my child in photographs of library activities. I understand such photos may be used in print or digital promotions for the library, and I will not claim copyright or compensation. YES NO

Parent/Guardian please print name: _____

Parent/Guardian Signature: _____ **Date:** _____

VOLUNTEER: Please read and sign. I understand that I am making a commitment to volunteer for the Brown County Library. I will be present on the dates/times that I am assigned and will attend training sessions.

Volunteer Signature: _____ **Date:** _____

For the best choice, return the application ASAP

For Table Volunteers: Please indicate your 1st, 2nd & 3rd choices for days and times for each session. If you have no preference, mark any shifts you are willing to work. You may choose to do one session or both.

Session 1: June 8 – July 6					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	CLOSED	___ 10:00-12:00 ___ 12:00-2:00	___ 10:00-12:00 ___ 12:00-2:00
Session 2: July 8 - August 12					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	___ 10:00-12:00 ___ 12:00-2:00 ___ 2:00-4:00	CLOSED	___ 10:00-12:00 ___ 12:00-2:00	___ 10:00-12:00 ___ 12:00-2:00

Are you interested in working more than one shift per session? YES NO

If yes, do you prefer: back-to-back or different days? BACK-TO-BACK DIFFERENT
 How many per week? ___ (*Additional shifts not guaranteed.*)

Would you like to be on a substitute volunteer list? YES NO

At least one volunteer orientation session is required for all volunteers and substitutes, even if you are a returning volunteer. If you are unable to attend an orientation prior to your first shift, contact the library for training information.

Session 1 Orientation: Tuesday, June 4th 3:30-4:15 or Wednesday June 5th 3:30-4:15

Session 2 Orientation: Tuesday, July 2nd 2:30-3:15

Dates Unavailable to Volunteer:



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SPECIAL EVENT HELP

<p><u>FREE Healthy Lunch for Kids!</u></p> <p>June 12th – August 16th Monday - Friday (except Thursday) 11:30-12:30</p> <p><input type="checkbox"/> Lunch Monitor. Set-up, count participants, tear-down.</p>	<p><u>Pete the Cat Storytime – SRP Kick-off</u></p> <p>June 15th, 10:15-11:15</p> <p><input type="checkbox"/> Wear a costume. <input type="checkbox"/> Costume handler/assistant.</p>
<p><u>Summer Carnival</u></p> <p>June 18th, 12:30-3:30</p> <p><input type="checkbox"/> Flexible help with a variety of tasks such as temporary tattoo application, food service, games, cleanup and more. <input type="checkbox"/> Wear a costume.</p>	<p><u>Blast off for Kid’s Day</u></p> <p>June 25th, 10:45–1:00</p> <p><input type="checkbox"/> Assist with rocket craft and cleanup.</p>
<p><u>Live Blues Music by Cathy Grier!</u></p> <p>August 24th, 10:30–12:30</p> <p><input type="checkbox"/> Serve lemonade and cleanup.</p>	<p><u>Are you interested in wearing a book character costume?</u></p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>Checking this box does not guarantee you will be assigned to wear the costume.</p>

Return to Brown County Southwest Library, 974 Ninth Street, in person or by email: bc_library_southwest@browncountywi.gov

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Volunteer Initials: _____ **Parent/Guardian Initials:** _____