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Frequently Asked Questions

How many titles can I check out?

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How do magazines work?

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Find out more:

help.libbyapp.com wplc.overdrive.com browncountylibrary.org/digital





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- When you open the app for the first time, follow the prompts. You will then need to find your library. The app will use your location, or you can search by library name or zip code. Select Wisconsin Public Library Consortium.
- Choose Brown County Library (NFLS) from the list and enter your library card number and PIN (usually the last four digits of your phone number) - call the library at 448-4400 if you need assistance logging in.

BROWSE FOR EBOOKS, AUDIOBOOKS & MAGAZINES

- 1. Find and search for items using several methods:
 - Tap the library building image in the lower left menu to **browse** for popular titles or to choose a subject or genre to narrow your choices.
 - Tap the magnifying glass in the lower left to **search** by entering a title, author or keyword.
- When browsing or sorting through search results, you can refine your search. For example, you can change the availability to only see items that are currently available for checkout or sort results by format, popularity or release date. Tap on Menu (three lines) near the top of the page to see and select filtering options, then Show Titles to see an updated list.

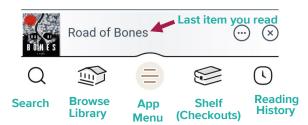
books 13 audiobooks 2

 Note that items that are available for checkout will say Borrow by the title. If no copies are currently available, tap Place a Hold. Tap the book cover to find out more about a book. Audiobooks will have earbuds underneath the cover.

John Grisham The Whistler		+
John Grisham The	Borrow	
	Read Sample	
WHISTLER "Brie "Brie "Hore workth" -EN FORLITY	Тад	
Laura Dave		
The Last Thing He	Told Me	0
The Last Thing		
Thing	Place Hold	
He Tild Me	Place Hold Play Sample	
He Told Me Lune Dave		

- Tap Borrow to check out a book. Note the lending period - tap on 7 Days to change your lending period (7, 14 or 21 days). Libby will remember the last lending period that you used and use it next time by default.
- Tap the Borrow button again to complete the checkout. You can open the book immediately, keep browsing for titles or go to your checkout Shelf. Tap Open Book to begin reading or listening (audiobooks may take a few minutes to finish downloading). Enjoy!

App Navigation (bottom of screen):



ADDITIONAL TIPS & TRICKS

Reading or Listening to Books: When reading an eBook, tap the center of the screen to open the Reader options. A progress bar will appear at the bottom of the screen. Use the Reader Menu

button in the upper right to search text within the book, view your



bookmarks or adjust your reading settings (such as font size and style). Tap the center of the screen again to hide the options. For audiobooks, the menu will always appear in the upper right.

Renewing Books: Titles without a waitlist are renewable starting three days before the end of your loan. In the Shelf, tap **Manage Loan** next to the book that you would like to renew. A menu with additional options and information will open - tap on **Renew Loan**. If you do not see the Renew Loan option, but instead see the phrase Place a Hold, there is currently a waitlist for the title and you may join the waitlist instead of renewing.

Returning Books Early: Books are automatically returned on their expiration date and *no overdue fees can accrue on digital materials.* If you would like to return a book early, tap on **Shelf**, then **Manage Loan** next to the book that you want to return. A menu with additional options will open - select **Return Early**, confirm by tapping **Return**.

Retrieving Holds: Libby will notify you on your device when a hold is ready. You have three days to open the app, go "Holds" on your Shelf and check out the hold. Choose Deliver Later it if you'd like to read the book later.

Adjust Your App Settings: Adjust your Libby app settings by tapping on the App Menu (three lines at bottom of screen), then Settings. Here you can adjust hold notifications, download and device preferences and more.