

FINES AND FEES

Lost Library Cards

The initial library card is free. There is a \$2.00 fee to replace a lost or damaged library card.

Holds

There is no charge to Brown County Library customers for placing holds and receiving notification of hold.

Interlibrary Loans (ILL)

There is no charge to Brown County Library customers for requesting or checking-out Interlibrary loans.

Fines

Item:	Fine per day, per item:	Maximum fine per item:	Replacement Cost:
Adult materials, DVD/Videos games	\$0.25	\$10.00	If an item becomes lost or damaged, the cost to replace the item will be added to the customer's account in addition to any overdue fines that may have accrued.
Adult fiction paperbacks	\$0.25	\$7.00	
Adult magazines	\$0.10	\$4.00	
Young adult materials	None	None	
Children's materials	None	None	
ILL materials	\$0.50	\$25.00	
ILL DVDs	\$1.50	\$25.00	
Bike lock	\$1.00	\$10.00	
Arduino kits	\$1.00	\$10.00	
Other equipment	\$1.00	\$10.00	
Mobile Hotspots	\$10.00	\$40.00	
Chromebooks	\$10.00	\$100.00	
In-Library-Use items (hourly)	\$1.00/hour	\$40.00	

If an Arduino kit, Chromebook or Mobile Hotspot cannot be made available for immediate circulation upon return due to the returned condition, a \$15.00 cleaning fee will be assessed.

All fines collected for overdue materials are recorded and deposited weekly under the direction of the Library Finance Manager. These revenues offset the Library's annual budget.

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Self Service - Printing, Photocopying, Faxing and Scanning

Print and Photocopy	
Cost per page black & white	\$0.15
Cost per page color	\$0.50
Fax	
Cost for first page	\$1.00
Cost for subsequent pages	\$0.50
Scan	None

Customer Request - Printing, Photocopying, and Faxing

Photocopies and prints made at the CUSTOMER'S request can be mailed or picked up by the customer:

Cost per page black & white copy	\$0.25
Cost per page color copy	\$0.50
Service charge	\$5.00
Postage charge	None
Maximum number of copies	25

Library materials faxed at CUSTOMER'S request:

Cost for first page	\$1.00
Cost for subsequent pages	\$0.50
Service charge	\$5.00
Maximum number of copies	25

Local History, Genealogy and Special Collection Services

PHOTOCOPIES and PRINTS made and sent at CUSTOMER'S request:

Cost per page black & white copy	\$0.25
Cost per page color copy	\$0.50
Service charge – noncommercial use	\$5.00
Service charge – expedited emails/scans for commercial entities	\$15.00
Postage charge	None
Maximum number of copies	25

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OBITUARIES copied and sent at CUSTOMER'S request:

Charge per obituary	\$2.00
Service charge	\$5.00
Maximum number per request	5

HEIR SEARCHES copied and sent at CUSTOMER'S request:

Charge per heir search	\$5.00
Service Charge	\$15.00
Maximum number per request	5

Requests for expedited shipping above normal first class rates are added to billing.

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