

Proceedings of the Friends of the Brown County Library

A meeting was held on January 21, 2019 at 5:00 p.m. at the Brown County Library, 515 Pine St, Green Bay, WI.

Present: Sandra Heinzl, Curt Heuer, Matt Kolpien, Lynne Simpson, Barbara Kane, Nicole Virant, Adriannah Popkey, KaraLynne Moore, Sherrill Revolinski, and Ellie Reich

Also present: Sue Lagerman, Jodi Angeli, and Sarah Sugden (staff).

Excused: Alex Galt, Meg Deem, & Don Kraft

Nicole called the meeting was to order at 5:04pm.

Approve Minutes

Motion to approve minutes of **12/17/18** with no changes by Curt and seconded by Sherrill. **Motion carried.**

Treasurer's Report

Motion to approve November financial statements by Barb and seconded by KaraLynne. **Motion carried.**

President's Report

No president's report

Library Report

Level Up event over 500 people attended. It was a huge success. Local high school wrote an article about it and a news station came.

Stacks & Steeples – we will have a table set up for the Friends of Brown County Library. Interested in volunteering to site at the table Noon to 3:00 pm during the event, please jot your name down and give it to Sue. Sue will send out a schedule via email for people to reply times they could volunteer. The volunteers should be there no later than Noon.

Working on our summer calendar already.

Jan Feb calendar came out and the newsletter came out. The Board has asked if it would be possible to look at the newsletter to edit before sending to print.

Nicole got the Future Fifteen award and mentioned the Friends of the Brown County Library. This is a huge push for us as a whole.

Char and Nancy – long time volunteers. Char dropped off a scrapbook that she worked on for the Brown County Library for the year of 2018. Past scrapbooks are in storage.

Communication Committee Update

Don, Curt, Sue, and Alex met about the software to manage membership. Looked at Wild Apricot. Allows Friends to create their own website, manage their membership online, receive donations online and more. A lot of reports from a financial standpoint can be created, too. We set up a 30-day trial, but really didn't get a good chance to check it out. Really didn't see any drawbacks. \$1000 for initial fee; maintenance fee would depend on how many members we have. We will continue to evaluate it and bring back recommendations to the Board.

Annual Meeting – Date/Ideas?

Membership has always been low during our annual meeting. Barb said it might be the 20 year anniversary of the scouts running the boxes. Since John keeps in contact with former scouts, maybe we could host a Scout reunion in conjunction with the annual meeting?

Curt suggested possibly having a speaker at the annual meeting.

Nicole suggested having Sarah speak. Offer refreshments and the chance to meet and speak with the new director.

Possibly open early on Sunday of a Stacks & Steeples concert and offer priority seating to those who want to go to the concert. Do this in the meeting room. Start at 11:00am. Serve coffee and donuts and if there are any left over, give them to concessions to be sold. Make sure the members bring their invitation (for the meeting) to get into the door.

Sue will create the Annual Meeting invitation.

Move to have meeting 2/24/19 at 11:00am in the combined meeting room space and require invitations.

Motion by Ellie. Seconded by KaraLynne. **Motion carried**

Sue asked about nominations for President and Vice President. There is a committee that is coming up with nominees.

Ellie asked about catering for the annual meeting. Nicole has always taken care of it and she says she will continue to do so.

Volunteer of the Year Selection

Motion to make Laurel Marquardt Volunteer of the Year by Ellie. Seconded by Curt. **Motion carried**.

We need to have criteria for future nominations.

Funding Non-Library Events Discussion

Postponing for next meeting.

Other Business

Sherrill asked for everyone nominate volunteers for WPS volunteer awards.

Might be able to have a schedule for UntitledTown available at the annual meeting.

Holding meetings at different branches? Sue will get a schedule ready for everyone.

Any news on East branch. Looking at sites at the moment.

Motion to adjourn the meeting by Ellie and seconded by Matt. **Motion carried**. The meeting was adjourned at 6:17 p.m. The next meeting is scheduled for 2/18/19 at 5:00 p.m. at the Brown County Central Library.

Respectfully submitted,

Jodi Angeli
Recording Secretary