

Proceedings of the Friends of the Brown County Library

A meeting was held on Saturday, February 24, 2018 at 8:00 a.m. at the Brown County Library, 515 Pine St, Green Bay, WI.

Present: Meg Deem, Sandra Heinzl, Curt Heuer (arrived at 8:41 a.m.), Barbara Kane, Matt Kolpien, Don Kraft, KaraLynne Moore, Nicole Virant, Steve Sinclair, Alex Galt, Ellie Reich, and Sherrill Revolinski.

Also present: Sue Lagerman (staff)

President Don Kraft called the meeting was to order at 8:11 a.m.

Approve Minutes

Motion to approve minutes of 1/15/18 with no changes by Sinclair and seconded by Heinzl. **Motion carried.**

President's Report

Discussion of annual meeting and nominees for Volunteer of the Year (Ashley Reif recommended). The annual meeting was scheduled for March 27 at 5:30 to 7:00 pm at the Kress Family Branch.

Clarification was made regarding officer elections with the intent to have staggered elections; half the board will be elected each year. Our website domain names were renewed for another 5 years. **Motion** to move this cost of \$354 to "operating expenses" by Kane and seconded by Reich. **Motion carried.**

Library Report

Sue indicated that 5,000 brochures could be printed for \$784. **Motion** to approve by Deem and seconded by Kane. **Motion carried.** Mark Moran (the antiques appraiser) is scheduled for April 21st at Weyers Hilliard. Sue requested up to \$400 funding for this event; **motion** to approve by Kane and seconded by Heinzl. **Motion carried.** Sue reminded all that Mary Kay Martzke is retiring; her retirement party is scheduled for Thursday March 1st at 5:00 p.m. The library will be recruiting for her replacement.

Treasurer's Report

Motion to approve January financial statements by Revolinski and seconded by Sinclair. **Motion carried.**

Mini-golf update:

The mini-golf equipment has not been returned from Elkhorn yet, Sue will follow up with our contact person. The weather and icy roads are a factor since the vehicle used to transport the equipment has an open truck bed.

Committee updates

None.

Conflict of Interest Policy

The Conflict of Interest policy was passed out and everyone signed and returned to Don.

Strategic Session update

The strategic session will be held immediately after the monthly meeting which was cancelled on Feb 19th due to weather that resulted in the library closing early.

Other Business

Newsletter: Decisions about the newsletter will be part of a larger discussion about our communication strategy to be addressed at the following meeting. **Motion** to table any decisions about the newsletter by Galt and seconded by Virant. **Motion carried.**

Motion to adjourn the meeting by Heinzl and seconded by Kolpien. **Motion carried.** The meeting was adjourned at 9:05 a.m. The next meeting is scheduled for March 19, 2018 at 5:00 p.m. at the Brown County Central Library.

Respectfully submitted,

KaraLynne Moore, Secretary