

## PROCEEDINGS OF THE FRIENDS OF THE BROWN COUNTY LIBRARY

The Annual Meeting was held on **Saturday, April 22, 2017 at 9:30 a.m.** in the Emil and Gail Fischer Meeting Rooms of the **Kress Family Branch Library, 333 N. Broadway, De Pere, WI. A Business Meeting immediately followed.**

**PRESENT:** DON KRAFT, BARBARA KANE, MEG DEEM, SANDRA HEINZL, LAUREL MARQUARDT, ELLIE REICH, ASHLEY REIF and STEVE SINCLAIR

**EXCUSED:** CURT HEUER, REBECCA MEACHAM, KARALYNNE MOORE and NICOLE VIRANT

**ALSO PRESENT:** SUE LAGERMAN, BRIAN SIMONS (Staff) and MEMBERS OF THE FRIENDS

### **CALL TO ORDER/WELCOME**

After attendees enjoyed refreshments, Don Kraft called the meeting to order at 9:30 a.m. and welcomed the group in attendance.

### **REPORT OF THE LIBRARY EXECUTIVE DIRECTOR**

Brian Simons gave an update on the activities of the library system.

### **PRESENTATION OF 2016 ACHIEVEMENTS**

Don Kraft, President, gave an overview presentation of the Friends' activities and Meg Deem presented on the group's finances for the previous 12 months. Don also recognized and thanked Laurel Marquardt for her service to the board as her term is expiring.

### **RECOGNITION OF VOLUNTEERS**

Four volunteers were recognized for their years of service – particularly to the used book sales: Virginia Amen, Millie Kappel, Rosemary Michalec and Anita Powers. Virginia and Anita were present to receive a framed certificate of appreciation. Barbara Kane and Laurel Marquardt shared comments about the volunteers. In addition to their certificates, the Friends will donate \$100 worth of books to the library per volunteer, in the subject area of their choice.

### **INTRODUCTION AND ELECTION OF OFFICERS AND DIRECTORS**

The slate of officers was presented as follows: Don Kraft – President; Steve Sinclair – Vice President; KaraLynne Moore – Secretary; and Meg Deem – Interim/Temporary Treasurer and directors as Barbara Kane, Sandra Heinzl, Curt Heuer, Rebecca Meacham, Ellie Reich, Ashley Reif, and Nicole Virant. **Motion** by Anita Powers, seconded by Becky Hicks to approve the slate of officers. **Motion carried unanimously.**

### **ADJOURNMENT**

The annual meeting adjourned at 11:00 am.

### **BUSINESS MEETING**

**PRESENT:** DON KRAFT, BARBARA KANE, MEG DEEM, SANDRA HEINZEL, ELLIE REICH, ASHLEY REIF, and STEVE SINCLAIR

**ALSO PRESENT:** SUE LAGERMAN

**EXCUSED:** CURT HEUER, KARALYNNE MOORE and NICOLE VIRANT

**APPROVE MINUTES** **Motion** by Sinclair, seconded by Kane, to approve the March meeting minutes. **Motion carried.**

**TREASURER'S REPORT** **Motion** by Deem, seconded by Reif, to approve the March financials. **Motion carried.**

**APPROVE FUNDING REQUEST – SUMMER READING ADVENTURE** **Motion** by Deem, seconded by Heinzl, to approve the funding request in the amount of \$7000 to support the 2017 Summer Reading Adventure. **Motion carried.**

**OTHER BUSINESS/FOR THE GOOD OF THE ORDER COMMENTS ON POLICY AND PROCEDURE MANUAL** – This was deferred to the May agenda. Additional agenda items for May include discussing strategic session; invitation to perspective board members to attend; and volunteers to participate in financial review/audit.

The Business Meeting adjourned at 11:13 a.m.

Respectfully submitted,

KaraLynne Moore, Secretary  
Sue Lagerman, Friends Liaison