

PROCEEDINGS OF THE FRIENDS OF THE BROWN COUNTY LIBRARY

A meeting was held on **Monday, August 21, 2017 at 5:00 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: DON KRAFT, NICOLE VIRANT, MATT KOLPIEN SANDRA HEINZL, CURT HEUER, STEVE SINCLAIR, ELLIE REICH, MEG DEEM, BARBARA KANE, KARALYNNE MOORE, SHERILL REVOLINSKI

ALSO PRESENT: SUE LAGERMAN, MARY KAYE MARTZKE (Staff)

EXCUSED: ALEX GALT, ASHLEY REIF, REBECCA MEACHAM

The meeting was called to order at 5:00 pm by President Don Kraft.

APPROVE MINUTES

Motion by Sinclair to approve the minutes from the June 2017 meeting. Motion seconded by Heuer. Motion carried.

PRESIDENT'S REPORT

Don Kraft reported that the Friends had received a \$300.00 general donation from Doris Zeismer.

LIBRARY REPORT

Sue Lagerman reported that the author Elizabeth Berg will be appearing at the Central Library on Thursday evening. Part of her request to be here includes having flowers, treats and a rescue dog. Sue requested \$200.00 to cover flowers and treats. There will be a "flower buffet" so that people attending can make their own bouquet. The Bay Area Humane Society will be bringing a dog who is available for adoption and Elizabeth will have her own dog with her as well. Motion by Deem to approve the \$200.00 request, seconded by Heinzl. Motion carried.

The Green Bay Retired Men's Club meets in the library's lower level weekly on Tuesday mornings and have done so for years. An agreement was made many years ago for them to pay the Friends \$375.00 per quarter for use of the space. Since this is really meeting room rental, the library is requesting that the payments be made out to them instead of the Friends. Discussion was held and a motion was made by Virant for all future payments to be made to Brown County Library and to refund \$1,125.00 that was collected so far in 2017. Reich seconded the motion. Motion carried with 3 opposed and 1 abstaining.

The finance manager position has several candidates in the pool and interviews will begin soon.

The Summer Reading Adventure was over this past Saturday and final numbers will be reported at the next meeting. Numbers from Green Bay Public Schools will not be in until the end of September. The library hopes to expand the program to more schools and districts in 2018.

The Local History Series begins September 21 and runs through October 26 (with the exception of Thursday, September 28 when there is a home Packers-Bears game!). There will also be 3 Vietnam War related exhibits/presentations at the Central Library in September.

The dates for Untitled Town 2018 are April 20-22.

Stacks & Steeples is in the works again too and will run on Sunday afternoons in February and March.

The US Navy Band – Great Lakes performed in concert at the Central Library with 250 people present!

NOMINATION & APPROVAL OF MATT KOLPIEN AS TREASURER

Meg Deem has gone over the treasurer's duties with Matt. A motion was made by Deem, seconded by Virant, to appoint Kolpien as treasurer. Motion carried. Matt will begin his new duties on October 1, 2017 and Meg Deem will resign the position as of September 30, 2017 and become a board member at large.

COMMITTEE UPDATES

FBCL logo re-design update: Nicole Virant reported that because of past issues the committee has moved forward with a new company "Bring". The second round of revisions are done and will be ready soon. As soon as the final design is ready it will be sent out to everyone. New book sale signs, name tags, letterhead, etc. will need to be ordered. Prices that were obtained for new signs by Laurel Marquardt a year ago may not be good now and will have to be re-visited.

Give-A-Kid-A-Book update: The kickoff will be at 9:00 am on Tuesday, November 7 at the Central Library and Meg Deem asked all board members to please attend if they possibly can. She would like a strong Friends board presence. A spot on the noon show that day has also been reserved. A book fair at Barnes & Noble will be held on Saturday, November 18 from 11:00 am to 3:00 pm. This is a great fundraiser for GAKAB and also results in a lot of book donations. 2-3 people will be needed to stand at the door to hand out fliers. Distribution is set for December 19 & 20. Molly Crosby will be a co-chair again this year. The Brown County Community Women's Club has already donated \$2,500.00 to this year's campaign. Meg has not heard from Nicolet Bank regarding their sponsorship. Meg is also submitting a grant application to the Green Bay Packers on behalf of GAKAB. Sorting will start in November and will need to be held in the existing sorting room (11/27-12/15).

Book Sale update: Sherrill Revolinski reported that Laurel Marquardt will be recruiting volunteers for the upcoming sale which will run from October 30 through November 4. Sherrill would like to target teachers to get them to come in and fill up a bag of books. She has found that even though the book sale has been going on for many years, there are still people who are not aware of it and Sherrill wants to get the word out. Nicole will appear on the noon show to promote the fall sale. Sherrill left the meeting at 5:35 pm.

Storylines update: Don Kraft spoke to Sean Schultz and she is interested and prepared to do Storylines again. Discussion was held and it was felt that since a newsletter hasn't been published for a while it makes sense to have Sean start on it immediately. It should be done by the end of September and include articles from Don Kraft, Brian Simons, and overviews of the book sale, GAKAB and the new Friends logo. A new format may be pursued in the future. Don Kraft does have a list of 3-4 others who were recommended to him for future newsletters, but he has not contacted any of them yet. A **motion** was made by Reich, seconded by Heuer to have Sean Schultz to the next Storylines newsletter. **Motion carried.**

TREASURER'S REPORT

Meg Deem reviewed the June and July financial reports. **Motion** by Heuer, seconded by Moore to approve the June 2017 report. **Motion carried.**

Motion by Kane, seconded by Sinclair to approve the July 2017 report. **Motion carried.**

POLICY AND PROCEDURE MANUAL REVIEW/APPROVAL

Don Kraft reviewed the manual with the board. The section regarding "conflict of interest" will be discussed at next month's meeting. The policy presently refers to "financial" conflicts, but it was brought up that the conflict could exist if someone was a member of another board.

Nicole Virant left the meeting at 6:18 pm.

STRATEGIC SESSION UPDATE

Barbara Kane will provide an update at next month's meeting. This was tabled until then.

OTHER BUSINESS/FOR THE GOOD OF THE ORDER

A member appreciation event has been mentioned and may be something that could be held in conjunction with the launch of the new logo. Possibly an ice cream social or some other type of informal event. Window clings with the new logo were also mentioned.

Meg Deem brought up an opportunity that is available through the Greater Green Bay Community Foundation. They are looking for 30 organizations to partner with them and the Green Bay Packers. The Packers will provide matching funds to the groups who receive donations through the program. It's called "Give Big Green Bay" and the Packers Foundation is partnering with GGBCF for one day of giving in February 2018. Meg is not sure if the Friends are eligible, but asked if someone would take the lead and check on it. Steve Sinclair will pursue this and report at the next board meeting. There is an online application which is due by October 1, 2017.

Sue Lagerman asked for help with the Thursday night author event with Elizabeth Berg. Ellie said she would attend with her daughter.

Motion to adjourn by Sinclair, seconded Reich. **Motion carried.**

The meeting was adjourned at 6:55 pm.

The next board meeting will be on Monday, September 18, 2017 at 5:00 pm at the Brown County Central Library.

Respectfully submitted,

KaraLynne Moore, Secretary
Mary Kaye Martzke, Recording Secretary